

***7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.***

**Best Practice – 1**

**1. Title of the Practice**

Skill Enrichment and Enhancement for Students

**2. Objectives of the Practice**

1. Communication Skills Enhancement:
  - a. Equip students with effective communication skills in English.
  - b. Teach practical, everyday communication through innovative methods.
2. Interview and Presentation Skills:
  - a. Train students in interview techniques, group discussions, and presentation skills.
3. Interpersonal Skills and Emotional Intelligence:
  - a. Foster interpersonal skills and emotional intelligence among learners.
4. Business Vocabulary and Writing:
  - a. Enhance business vocabulary and business writing proficiency.
5. Active Listening and Speaking:
  - a. Develop active listening and speaking abilities.
6. Non-Verbal Communication:
  - a. Highlight the role of body language in interactions.
7. Teamwork Strategies:
  - a. Teach effective teamwork strategies.
8. Personal Grooming and Etiquette:
  - a. Emphasize personal grooming and professional etiquette.

**3. The Context**

In our college, a significant proportion of students hail from rural backgrounds and are first-generation learners. Despite receiving equal education in their schools, their exposure remains limited compared to urban-bred students. As they step into higher education, it becomes crucial to prepare them for the broader world and equip them to navigate life's challenges.

Our college takes this responsibility seriously by implementing two key initiatives:

Department of Communicative English:

We recognize that effective communication is a cornerstone of success. The unique Department of Communicative English focuses on enhancing students' language proficiency, both written and spoken.

Through innovative teaching methods, we empower students with practical communication skills. Whether it's expressing themselves confidently, participating in group discussions, or acing interviews, our students gain a competitive edge.

Permanent Soft Skills Trainer:

To complement language skills, we've appointed a dedicated soft skills trainer. This professional guides students in developing essential life skills beyond academics.

From interpersonal communication to emotional intelligence, teamwork, and personal grooming, our soft skills trainer ensures holistic growth.

By bridging the gap between classroom learning and real-world challenges, we prepare our students to thrive in diverse environments.

#### **4. The Practice**

Resource Constraints:

Availability of qualified faculty and trainers: Finding skilled communicative English instructors and soft skills trainers can be challenging.

Financial resources: Allocating funds for training programs, workshops, and materials can be limited.

Prioritization: Some students may prioritize academic subjects over soft skills development.

Assessment Challenges:

Objective evaluation: Assessing communication skills and soft skills isn't straightforward. Traditional exams may not capture these nuances.

Lack of standardized metrics: Unlike academic grades, there's no universal scale to measure soft skills.

Infrastructure and Technology:

Availability of language labs: Setting up and maintaining language labs with modern technology can be resource-intensive.

Access to online resources: Rural students may have limited internet connectivity, affecting their exposure to digital learning tools.

Cultural Sensitivity:

Balancing cultural norms: Soft skills training should respect cultural differences while promoting global communication standards.

Avoiding linguistic bias: Ensuring that English proficiency doesn't overshadow other languages or dialects.

#### **5. Evidence of Success**

The success of our college's unique best practice is multifaceted. Foremost, it reflects in our students' behavior within an educated society. Their exposure to urban standards has shaped them into confident individuals who engage meaningfully with the world. They not only read and comprehend texts but also independently apply their knowledge—a testament to the effectiveness of the Communicative English Department and the soft skills training.

While many students aspire for placements and higher studies, we recognize that not all succeed. However, the journey itself—marked by growth, resilience, and determination—

is a triumph. Our graduates emerge equipped to face life's challenges, armed with communication skills, emotional intelligence, and a global perspective. Their impact extends beyond academic achievements, enriching communities and workplaces alike.

## **6. Problems Encountered and Resources Required**

Time Constraints:

Curriculum integration: Balancing regular academic subjects with communicative English and soft skills training within the existing timetable can be difficult.

Scheduling workshops: Coordinating workshops, guest lectures, and practice sessions without disrupting the academic calendar requires careful planning.

Student Diversity:

Varied language proficiency: Students come from diverse linguistic backgrounds, making it challenging to address individual needs effectively.

Different learning paces: Some students may grasp communication skills quickly, while others may need more time.

Resistance to Change:

Traditional mindset: Convincing students, parents, and even some faculty members about the importance of soft skills training can be an uphill battle.

## **Best Practice – 2**

### **1. Title of the Practice**

Disciplined and Responsible Citizens

### **2. Objectives of the Practice**

1. Promoting Active Engagement
2. Developing Critical Thinking
3. Enhancing Ethical Awareness
4. Building Social Empathy
5. Strengthening Leadership Skills
6. Instilling Civic Values

### **3. The Context**

In today's rapidly evolving landscape of information and technology, the modern youth find themselves immersed in a diverse array of knowledge and experiences. Our college faculty and management firmly believe that instilling discipline and responsibility is essential to shaping these young minds into better citizens of the future world. By working collaboratively, we aim to create well-rounded students who contribute positively to society. As a result, we have initiated this best practice, emphasizing the importance of ethical conduct, civic engagement, and personal responsibility.

#### **4. The Practice**

Striking the right balance between allowing students autonomy and maintaining discipline can be tricky. Overly strict rules might stifle creativity and individuality, while too much freedom could lead to chaos. Our college has a diverse student body with varying cultural norms and expectations. What works for one group may not resonate with others, making it challenging to establish uniform guidelines. Faculty members play a crucial role in modeling responsible behavior. Maintaining consistent enforcement across different departments and courses is sometimes tough. Encouraging active participation in civic responsibilities had been challenging. Students prioritize academic work or extracurricular activities over community service.

#### **5. Evidence of Success**

Changes in student behavior, such as punctuality, adherence to rules, and respectful interactions. Reduced incidents of misconduct or disciplinary actions would indicate positive progress. Student involvement in community service, volunteering, and civic activities. Increased participation demonstrates a commitment to responsible citizenship. Responsible students often exhibit better study habits, time management, and overall performance. Our students tend to stay committed to their education. Higher retention and graduation rates suggest success.

#### **6. Problems Encountered and Resources Required**

Assessing the effectiveness of the practice can be complex. How do we measure improved citizenship? Factors beyond the college's control, such as societal trends, economic conditions, and global events, can impact student behavior and discipline efforts.